



The International Institute of

Modern Butlers



Professional Butler Code of Ethics

courtesy of the Institute of Modern Butlers - www.modernbutlers.com

Integrity

Always act in the best interest of your employer. Placing their interest above your own, perform and maintain the highest level of professional standards in all relationships and duties.

Confidentiality

Keep all confidences regarding employer and staff.

Service

Serve the employer as the employer chooses to be served. Actively seek to determine their preferred style of service, while maintaining a comfortable, safe, and secure environment at all times.

Lawful Behavior

Be knowledgeable of and ensure compliance with all applicable local and national laws. Abide by the highest ethical, moral and legal standards.

Dedication

Perform your duties diligently, impartially and responsively, to the best of your ability. Activities outside working hours must not diminish confidence in you or your ability to perform your duties.

Personal Development

Endeavor to improve and enhance both personally and professionally. Strive to increase your service knowledge and improve your skills through training, study and the sharing of information and experiences with your peers.

Respect

Work towards achieving a strong foundation of mutual respect between the employer and all employees. Educate and instill a healthy respect for all persons and property associated with the employer.

Professional Relationship

Strive to maintain appropriate relationships and boundaries in all aspects of service. Avoid discrimination based on age, disability, gender, sexual orientation, race, national origin or religion.

Promotion

Commit to the promotion of superlative service, through personal and professional example, mentoring, establishing industry standards, and consistent, active involvement.